

**MINUTES-MEETING
HOPE TOWNSHIP ZONING BOARD OF ADJUSTMENT
APRIL 3, 2014**

The reorganization meeting and monthly meeting of the Hope Township Zoning Board of Adjustment convened at 7:30 p.m. at the Hope Township Municipal Building with the following Board Members present: Carol Kernoschak, Brian Kathenes, Tom Gabel, Gary Green, and Gil Hankins. Board Member absent: Jan Wargo. Also present were Engineer Ted Rodman, Attorney Roger Thomas, and Secretary Alfia Schemm.

The meeting was called to order by Attorney Thomas and he led the Board in the Pledge of Allegiance. Secretary Schemm stated that the meeting is being held under the provisions of the "Open Public Meetings Act"; adequate notice of the meeting has been provided to the Township's Official Newspaper. Attorney Thomas administered the oath of office to: Thomas Gabel, Gary Green, and Gil Hankins.

Reorganization:

Nomination of Chairman

Attorney Thomas called for nominations for Chairman. Mr. Kathenes made the motion to nominate Tom Gabel as Chairman. Motion seconded by Mr. Hankins. Attorney Thomas asked if there were any other nominations. With there being no other nominations, the nominations were closed. Roll call vote in favor: Kernoschak, Kathenes, Green, and Hankins. Abstaining: Gabel

Nominations for Vice Chairman:

Chairman Gabel called for nominations for Vice Chairman. Mr. Hankins made the motion to appoint Brian Kathenes as Vice Chairman. Motion seconded by Mr. Green. Chairman Gabel asked if there were any other nominations. With there being no other nominations, the nominations were closed. Roll call vote in favor: Kernoschak, Gabel, Green, and Hankins. Abstaining: Kathenes

Appointment of Board Professionals and Board Secretary

Mr. Kathenes made the motion to appoint Roger W. Thomas as the Board Attorney, Norton B. "Ted" Rodman as the Board Engineer, Fred Heyer as the Board Planner, and Alfia Schemm as the Board Secretary. Motion seconded by Mr. Green. Roll call vote in favor: Kernoschak, Gabel, Green, Kathenes, and Hankins.

Adoption of 2014 Open Public Meeting Act-Resolution

Ms. Kernoschak made the motion to adopt the official newspapers and the meeting dates as distributed in the "Open Public Meetings Act" Resolution. Motion seconded by Mr. Green. Roll call vote in favor: Kernoschak, Gabel, Green, Kathenes, and Hankins.

Adoption of the Annual Report

Ms. Kernoschak made the motion to adopt the Annual Report and forward it to the Governing Body and Planning Board. Motion seconded by Mr. Green. Roll call in favor: Kernoschak, Gabel, Green, Kathenes, and Hankins.

Approval of Minutes:

Ms. Kernoschak made the motion to adopt the minutes of September 5, 2013. Motion seconded by Mr. Hankins. Roll call vote in favor: Kernoschak, Gabel, Kathenes, and Hankins. Abstaining: Green

Correspondence:

- 1) Planning Board, **Re: Minutes-March 4, 2013**
- 2) Planning Board, **Re: Agenda-January 27, 2014**
- 3) WCPB, **Re: Sign Ordinances**

The correspondence was reviewed. Board Attorney Thomas noted that the Planning Board has not had any applications. The Board went on to discuss Billboards and Signs and the standards for keeping farm animals/livestock. Chairman Gabel stated that the Township has a new Zoning Officer and the Board discussed when it might be beneficial to have the Zoning Officer present at a Zoning Board of Adjustment meeting.

Vouchers:

Dolan & Dolan	Re: Brown-August	309.25
Dolan & Dolan	Re: Brown-September	173.25
Dolan & Dolan	Re: General	44.52
Rodman	Re: Brown	31.00
Rodman	Re: General	93.00
NJPO	Re: Dues	180.00
Mary Ann Brow	Re: Escrow Refund	653.97

Ms. Kernoschak made the motion to approve the vouchers. Motion seconded by Mr. Hankins. Roll call vote in favor: Kernoschak, Gabel, Green, Kathenes, and Hankins.

The Board discussed the procedure for the refund of escrow balances and it was agreed that the Board authorizes the Board Secretary to process the refunds, without the need for them to be approved/authorized by the Board, at a meeting, as long as the Chief Financial Official agrees.

Adjournment:

With there being no further business a motion was made and seconded to adjourn the meeting at 7:49 p.m.

Respectfully Submitted:

Alfia Schemm
Board Secretary