

**HOPE TOWNSHIP  
HISTORIC PRESERVATION COMMISSION  
March 9, 2015**

The meeting was called to order by the secretary, Linda Gabel.

***OPEN PUBLIC MEETINGS ACT:***

The secretary read the "Open Public Meetings Act" Under the provisions of the "Open Public Meetings Act", adequate notice of this meeting has been provided by publishing notice in the Express Times and Star Gazette and by posting notices in the Hope Post Office and on the Township Bulletin Board all on March 13, 2015 and March 20, 2015 respectively.

Present at this meeting were: Members: Mary Billow, Lacey DiTondo, Verity Fox, Jane Guthrie, Gerry Manger, Robert May and Julie Steven. Emily Brown arrived later.

**REORGANIZATION:** At this time, the secretary opened the floor to nominations for the position of Chairman. A motion was made by Manger, seconded by Billow to elect Robert May as Chairman. Roll Call: Guthrie-yes, Steven-yes, Fox-yes, DiTondo-yes, Billow-yes, Manger-yes, May-yes.

The secretary then opened the floor to nominations for the position of Vice Chairman. A motion was made by May, seconded by Billow to elect Gerry Manger as Vice Chairman. Roll Call: Guthrie-yes, Steven-yes, Fox-yes, DiTondo-yes, Billow-yes, Manger-yes, May-yes.

At this point, the secretary turned the meeting over to the Chairman, Robert May, who asked if everyone had a chance to look over the list of meeting dates for 2015 and reorganization for 2016. He noted that the meetings would remain on the second Monday of each month with exceptions in September and October due to holidays. A motion was made by DiTondo, seconded by Guthrie to accept the meeting dates as listed. By voice vote all were in favor

**MINUTES** The minutes of the meeting of November 10, 2014 have been distributed to the members prior to this meeting. A motion was made by Billow, seconded by May to approve the minutes as submitted. By voice vote, all were in favor with Brown, Fox, Manger and Steven abstaining.

**APPLICATIONS 15-01 329 High St.** This application is for approval for a sign for Kenneth Krause Esq. A brief discussion was held about the color and location of the sign. It was noted that sign would be exactly as it has always been. It was further noted that the sign is currently attached to the building. A motion was made by DiTondo, seconded by Fox to approve the application. Roll Call: Brown-yes, Guthrie-yes, Steven-yes, Fox-yes, DiTondo-yes, Billow-yes, Manger-yes, May-yes. The approved application was signed and sealed by the Chairman.

At this point, the secretary reported that Mr. Perez, the owner of the Udell Building had submitted an application for interior renovation and landscaping. The secretary sent Mr. Perez a letter letting him know that the commission is not concerned with interior renovation and with regards to landscaping, we would need more information about what he would actually be doing .... Trees? Walkways? Walls? Mr. Perez called and after a brief discussion, decided not to put an application in this month. He would most likely have an application in next month if only for a sign that he would like to have approved by the zoning officer and our commission.

DiTondo raised the question of the septic system at that location. A brief discussion followed about septic and cesspool regulations and the fact that the Township does not keep any of those records; the Warren County Health Department handles wells and septics.

**APPLICATIONS AT DEADLINE** – It was noted that the application reviewed in March, 2013 for renovation work being done at 329 High St. had been completed.

**OLD BUSINESS** A discussion was held regarding the shoveling of sidewalks after a snow storm to make it easier for pedestrians walking in the village. DiTondo asked if the HPC would send a letter to the owner of the Udell property regarding this topic. The secretary noted that the zoning officer was in touch with the owner about clearing the sidewalk. She also noted that the Township Committee would be passing a sidewalk maintenance ordinance. It was noted that if there is any correspondence regarding sidewalk maintenance between the zoning officer and the property owner, the commission would appreciate a copy of that correspondence.

**ADJOURNMENT** There being no further business before the commission, a motion was made by DiTondo, seconded by Fox to adjourn the meeting. By voice vote, all were in favor.

Respectfully Submitted,

Liinda Gabel, secretary